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BMA HOUSE

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BMA House accessibility guide



British Medical Association
bma.org.uk

BMA House accessibility guide

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Welcome to BMA House

We are passionate about welcoming all our visitors to BMA House and are committed to providing a venue with good accessibility for all.

In this guide you will find all the information that you will need to plan your visit. BMA House is a Grade II listed building, however we are continually striving to improve our facilities where possible.

We have dedicated reception and events teams who will be able to assist you while you are here. If you feel that it would be helpful to contact us in advance to discuss your specific requirements, please do not hesitate to get in touch. Contact details can be found on **page 12**. If you would like to receive this guide in an alternative format, please email corporate.development@bma.org.uk.

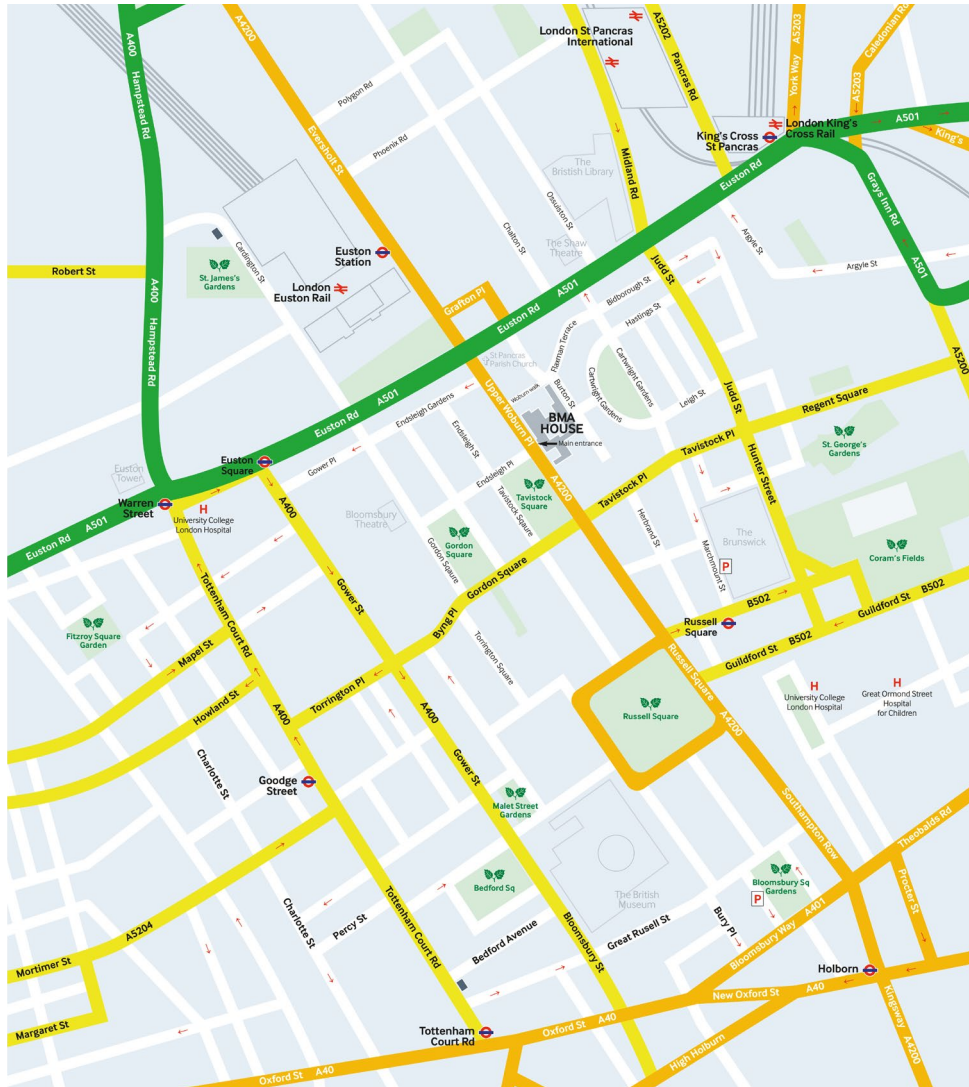
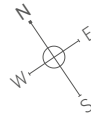
I hope you enjoy your visit.

Nicky Jayesinghe

Director, BMA corporate development
and social responsibility

Map of the local area

BMA House, Tavistock Square, London WC1H 9JP
Sat nav postcode for front of building: **WC1H 9JZ**



Getting here

BMA House is located in central London near several underground stations and bus stops.

The nearest underground stations are:

- **Euston** (Northern and Victoria lines) – distance to BMA House is 0.3 miles. This station does not have step-free access.
- **Russell Square** (Piccadilly line) – distance to BMA House is 0.3 miles. This station does not have step-free access.
- **Euston Square** (Circle, Metropolitan and Hammersmith and City lines) – distance to BMA house is 0.4 miles. This station has step-free access and provides lift access between the street and the platform, westbound only.
- **King's Cross St Pancras** (Circle, Hammersmith and City, Northern, Metropolitan and Victoria lines) – distance to BMA House is 0.5 miles. This station has step-free access and provides lift access between the street and the platforms.

The nearest mainline train stations are:

- **Euston** distance to BMA House is 0.3 miles. Access from Euston Road through the station and to all platforms is step-free. Access to trains is by manual boarding ramp.
- **King's Cross St Pancras** – distance to BMA House is 0.5 miles. This station has step-free access and provides lift access between the street and platforms.

The nearest bus stops are right outside the building:

- Bus numbers **59, 68, 91, 168** and **N91** stop in front of BMA House.

BMA House is entered and exited through its main entrance situated on Tavistock Square. The wooden doors are automated and they open outwards.

**BMA House
main
entrance**



**BMA
House
main
entrance
view
from
Tavistock
Square**

Inside BMA House

Our facilities

Accessible lifts

We have a number of lifts of varying sizes at BMA House. Most will be able to accommodate a wheelchair, however please refer to the lift dimensions below for further details. Please note lift no.8 and 10 are very small and cannot accommodate a wheelchair. Alternative routes are described in the following section.

Lift	Dimensions	Map
Lift no.2	1.30m width, 1.40 depth, 2.20m height Door width: 0.80m	1, 2
Lift no.3	1.44m width, 1.35m depth, 2.15m height Door width: 0.83m	1, 2, 3, 4
Lift no.8	0.92m width, 0.85m depth, 2.40m height Door width: 0.70m	1, 2, 3, 4, 5
Lift no.9	1.42m width, 0.96m depth, 2.12m height Door width: 0.90m	1, 2
Lift no.10	0.93m width, 0.84m depth, 2.10m height Door width: 0.70m	1, 2
Lift no.11	1.10m width, 1.40m depth, 2.00m height Door width: 0.80m	1, 2, 3, 4, 5
Lift no.13	0.90m width, 1.27m depth Door width: 0.80m	2
Lift no.20	1.10m width, 1.50m depth Door width: 0.90m	1, 2

All our lifts are audio enabled and announce the direction of travel and the floor they are on.

Accessible toilets

Accessible toilets are available on the basement, ground floor, mezzanine (library), first and third floor levels. Details can be found in the maps section (see pages 40-51).

To access the ground floor accessible toilet opposite the Hastings lounge you will need to ask for a radar key at reception. If you need access out of normal hours, you will need to ask for a radar key at the security lodge by the main entrance.

Baby care/baby-change

Baby care/baby-changing facilities can be found in the medical/baby care/feeding room and in the female toilets in the basement level, and in the accessible toilets by the Paget room on the ground floor.

1832 café

Our café is situated in the basement level (see map 1).

Cloakroom and lockers

The lockers and cloakroom can be found on the ground floor, past the library – they are on the right-hand side, opposite the Hastings lounge (members' room) (see map 2).

Courtyard

Our courtyard is located on the ground floor. Please note that some parts are uneven due to cobbled stones (see map 2).

Defibrillators

Defibrillators can be found at reception (ground floor) and security lodge and on the third floor, by lift no. 11 (see map 2 and map 5).

Enabling dogs

Enabling dogs are welcome. Reception will be able to provide water for your enabling dog. Please inform reception on your arrival at BMA House.

Fire and security

Please ensure that you register at reception upon your arrival at BMA House. If you have any accessibility needs your details will be passed on to security so that we are aware of your presence in the building in case of an emergency.

If there an emergency, signs will direct you towards the nearest fire exit, fire wardens will be on hand to direct you.

Garden

We have a garden which can be accessed via the 1832 café. An accessible lift will take you to and from the 1832 café to the garden. The upper level of the garden is not accessible (**see map 2**).

Induction loops

Our meeting rooms (including reception) are equipped with induction loops (fixed or portable). Portable induction loops need to be requested in advance. If you have any queries, please contact our reception team.

Library

The Library, open to members, is located on the mezzanine level (**see map 2**).

Medical/baby care/feeding room

The medical/baby care/feeding room is located in the basement level (**see map 1**).

Meeting rooms

All our meeting rooms are accessible. There is no wheelchair access to the stage in the Great hall.

Basement meeting rooms (**see map 1**):

- Dickens
- Tavistock

Ground floor meeting rooms (**see map 2**):

- Paget
- Snow
- Hastings lounge (members' room)
- Anderson
- Barnes
- Murrell

First floor meeting rooms (**see map 3**):

- Great hall
- Council chamber
- Carter
- Worcester
- Prince's
- Bloomsbury

Second floor meeting rooms (**see map 4**):

- Keighley
- Apollo
- Aldrich-Blake
- Magill
- Tudor-Hart

Third floor meeting rooms (**see map 5**):

- Harvey
- Jenner
- Simpson
- Black
- Fleming
- Lister

Parking

Parking can be accessed by entering BMA House through the Tavistock Square vehicle entrance. We have onsite parking – spaces are limited so please notify security of your requirements in advance (**see map 2**). The car park is accessed via a ramp.

Quiet room

The quiet room is located in the basement level (**see map 1**).

1832 restaurant

Our restaurant is located in the basement level (**see map 1**). Please note this is only open to BMA members.

Reception

BMA reception is located on the ground floor, as you enter the building from Tavistock Square. Reception is equipped with a low-level counter and a portable induction loop (**see map 2**).

Toilets

Toilets are available on all floor levels. Details can be found in the maps section (**see pages 41-49**).

Wheelchair access

Our facilities are accessible by wheelchair via certain routes. Further details can be found in the next section (**pages 13-37**).

Wheelchair stairlifts

There are four wheelchair stairlifts on the third floor to access the meeting rooms (see map 4).

Who to contact

If you have any questions or would like to discuss your specific requirements before your visit please contact our **reception team: 020 7874 7030** or **020 7874 7031**.

For parking access please contact our **security team: 020 7383 6746**.

Getting to...

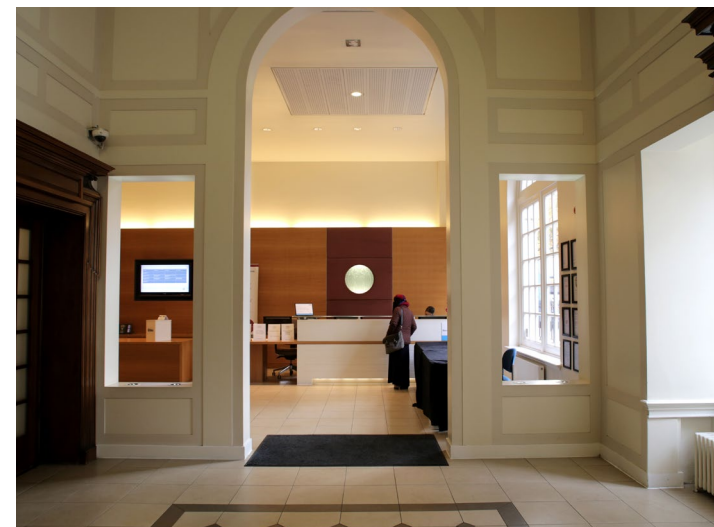
Ground floor facilities (see map 2)

BMA House's main entrance (Tavistock Square) is on the ground floor.

Reception

The reception is accessed through the BMA's main entrance on Tavistock Square. The entrance doors are automated. Upon entrance the reception is situated on the right.

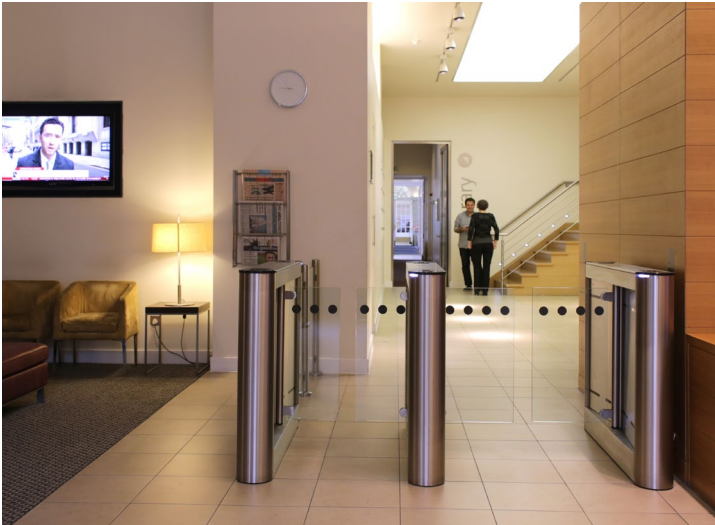
**BMA House
reception**



BMA House reception



BMA House reception



Library

The library is situated just past reception on the mezzanine level. It can be accessed via a staircase or via lift no.13.

BMA House library



Lift no.13 to the library – ground floor



Lift no.13 –
mezzanine
level



Hastings lounge (members' room)

The Hastings lounge is situated past reception on the left hand-side. It can be accessed by the main glass doors.

Main glass
doors
to the
Hastings
lounge



Toilets and accessible toilets

There are two accessible toilets; one just after the lockers and cloakroom as you pass reception (for which you will need to ask for a radar key at reception), and one on the North East side of BMA House, after the Snow and Paget room (see map 2).

Accessible
toilets
by the
Hastings
lounge
(coming
from
reception)



Accessible
toilets
and baby
change
facilities
on the
North
East side
of BMA
house,
by the
Paget
room



Lifts (see map 2 for all ground floor lifts)

For lift dimensions see page 8

Upon entering BMA House, **lift no.3** is situated on the left hand-side. This lift will take you to the first floor (Prince's, Worcester, Carter and Bloomsbury rooms) and second floor meeting rooms (Tudor-Hart, Magill and Aldrich-Blake rooms only).

Lift no.3
– ground
floor



Lift no.13 is located past reception on your right hand side and provides access to the library (**photograph on page 15**).

Lift no.8 will take you to first floor and second floor meeting rooms.

Please note lift no.8 cannot accommodate a wheelchair.

Lift no.11 will take you to the 1832 café in the basement, the Great hall and council chamber on the first floor, second floor meeting rooms (Keighley and Apollo rooms) and to the third floor meeting rooms.

Lift no.11
– ground
floor



Lift no.9 will take you to the 1832 restaurant in the basement.

Please note that lift no.9 is the preferred route to get to the 1832 restaurant as this is the only lift to the restaurant that can accommodate a wheelchair.

Meeting rooms

The **Snow** and **Paget** rooms can be accessed by taking the corridor from reception. These rooms combined form the Lutyens suite.

A ramp enables access to the **Snow room**.

The accessible entrance to the **Paget room** is at the end of the North East-South East corridor, on the North East side.

Corridor from reception leading to the Snow and Paget rooms



Snow and Paget room corridor



The **Murrell**, **Anderson** and **Barnes** rooms are accessed by turning left after passing by the Hastings lounge and going through the courtyard, or by taking the café bridge to the far end, turning left and left again. These rooms combined form the Courtyard suite.

Corridor leading to the Murrell, Anderson and Barnes rooms



Garden

The garden can be accessed via the staircase next to lift no.8 and lift no.11. The accessible route to the garden is by taking the lift no.11 to the basement, followed by lift no.20 located in the 1832 Café.

Please note that the upper-level of the garden is not accessible to wheelchair users due to steps leading up to it.

Lift no.20 –
basement



Lift no.20
– ground
floor



Mezzanine facilities

Library

The library is situated on the mezzanine level – just past reception. It can be accessed via stairs or by using lift no.13 (**see ground floor facilities**).

Toilets, accessible toilets

The toilets and accessible toilets (only open to members) can be reached by going through the library.

Basement facilities (see map 1)

There are two places to eat at BMA House: the 1832 café and the 1832 restaurant (only open to members).

1832 café

The café can be accessed via lift no.11 (preferred route due to size of lift) and lift no.8 and by using the staircases next to those lifts. In the evening, the café can be used for events and is referred to as the Garden room.

Lift no.11 –
basement
level



1832 café



1832 café
Lift no. 20



1832 restaurant

The 1832 restaurant can be accessed via lift no.9 (preferred route due to size of lift) and lift no.10.

1832
restaurant



Meeting rooms

The **Dickens room** can be accessed in three different ways:

- by taking lift no.3, and turning left down the corridor,
- by taking lift no.11 and going through the 1832 café,
- by taking lift no.8 and turning left. Please note this lift cannot accommodate a wheelchair.

The **Tavistock room** can be accessed by:

- taking lift no.3, turning left and then taking the corridor on the right after the quiet room,
- by taking lift no.11, going through the 1832 café, going straight past the Dickens room and turning left before the quiet room,
- by taking lift no.8 and turning left. Please note this lift cannot accommodate a wheelchair.

Medical room and baby-changing/feeding facilities

The medical room is located by the Dickens room. It also offers baby-changing/feeding facilities. To access the medical room you will need to ask for the key at reception or security lodge.

Medical
room with
baby-
changing/
feeding
facilities



Toilets

Toilets can be found by the Dickens room. The female toilets also offer baby-changing facilities.

Accessible toilets

To get to the accessible toilet in the basement you will need to leave the building and re-enter through entrance B and take lift no.2. We therefore recommend using the ground floor accessible toilets by taking lift no.3.

Quiet room

The quiet room can be found at the end of the walkway past the Dickens room and medical room – it is located near lift no.3.

Quiet room



First floor facilities (see map 3)

Council chamber

The council chamber is accessed via lift no.11 and lift no.8. Please note lift no.8 cannot accommodate a wheelchair.

Lift no.11 –
first floor



Entrance to the
council
chamber
via lift
no.11



Great hall

The Great hall is accessed by taking lift no.11. This is the preferred route as the lift can accommodate a wheelchair.

There is no wheelchair access to the stage in the Great hall.

Please be aware that there is a slight slope on both sides of the Great hall.

The hall has its own toilets including one which is accessible.

Entrance to the Great hall



Meeting rooms

The Worcester room, Carter room and Prince's room are accessed via lift no.3 and lift no.8. Please note lift no.8 cannot accommodate a wheelchair.

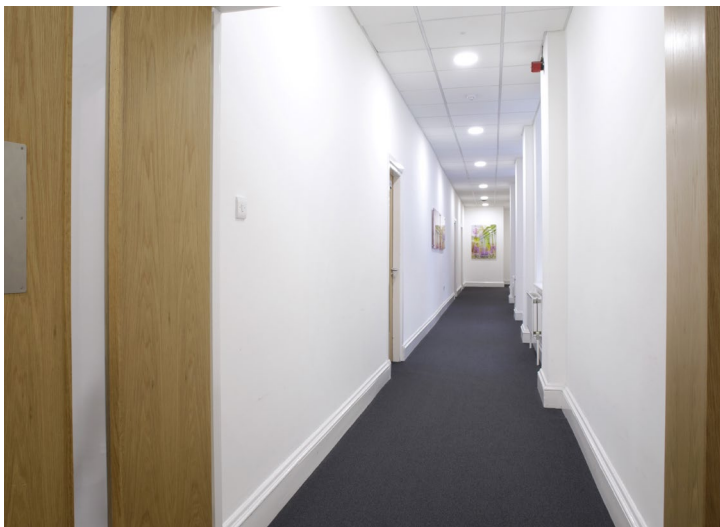
Lift no.3 – first floor



Doors leading to the corridor of the Carter and Worcester rooms when accessed from lift no.8



Corridor leading to the Carter and Worcester rooms when coming from lift no.3



Toilets, accessible toilets and cloakroom

Toilets are situated by the Carter room (they also include a cloakroom) and by the Bloomsbury room.

Accessible toilets are situated by the Bloomsbury room.

Second floor facilities (see map 4)

Meeting rooms

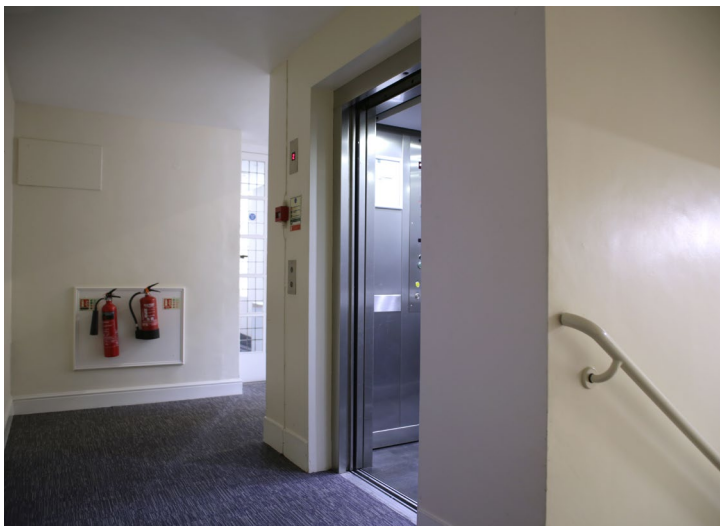
The **Tudor-Hart**, **Magill** and **Aldrich-Blake** rooms are reached via lift no.3.

Lift no.3
– second floor



The **Keighley** and **Apollo rooms** are reached via lift no.11 and lift no.8. Please note lift no.8 cannot accommodate a wheelchair.

Lift no.11
– second
floor



Toilets

Unisex toilets are opposite the Tudor-Hart room. Other toilets are situated by lift no.8.

There are no accessible toilets on the second floor.

Third floor facilities (see map 5)

Lift

The lift to the third floor is lift no.11.

Lift no.11 –
third floor



Meeting rooms and wheelchair stairlifts

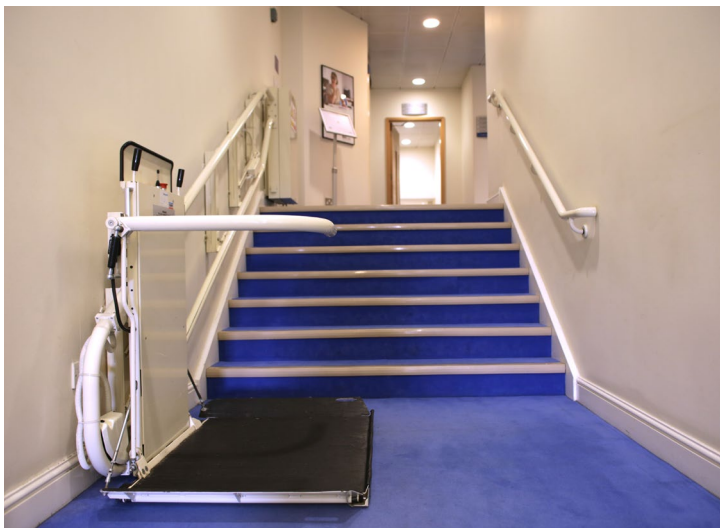
Third floor meeting rooms are reached via lift no.11. There are three steps on the right hand-side when coming out of the lift, made accessible by a wheelchair stairlift.

First stairlift – third floor



After the first flight of steps there are another seven steps ahead, made accessible by a second stairlift.

Second stairlift – third floor



- **The Harvey room.** To access the Harvey room turn right after the second stairlift, continue down the corridor and turn right at the end.
- **The Simpson and Jenner rooms** can be accessed by turning right after the second stairlift. They are on the right-hand side of the walkway.
- **The Lister room** can be accessed by going straight on after the second stairlift and entering the first door on the right hand-side.
- **The Fleming room** can be accessed by turning right down the corridor after the second stairlift, it will be the first door on your left.
- **The Black room** can be accessed by turning right after the second stairlift, going down the corridor, it will be the second door on your left.

The Black, Lister and Fleming rooms combined form the Bevan suite and can be accessed via the door of the Lister room.

Toilets and accessible toilets

Toilets and accessible toilets can be reached by turning left down the corridor after coming out of lift no.11.

Third floor accessible toilets





Maps

Map 1 Basement floor plan 40-41

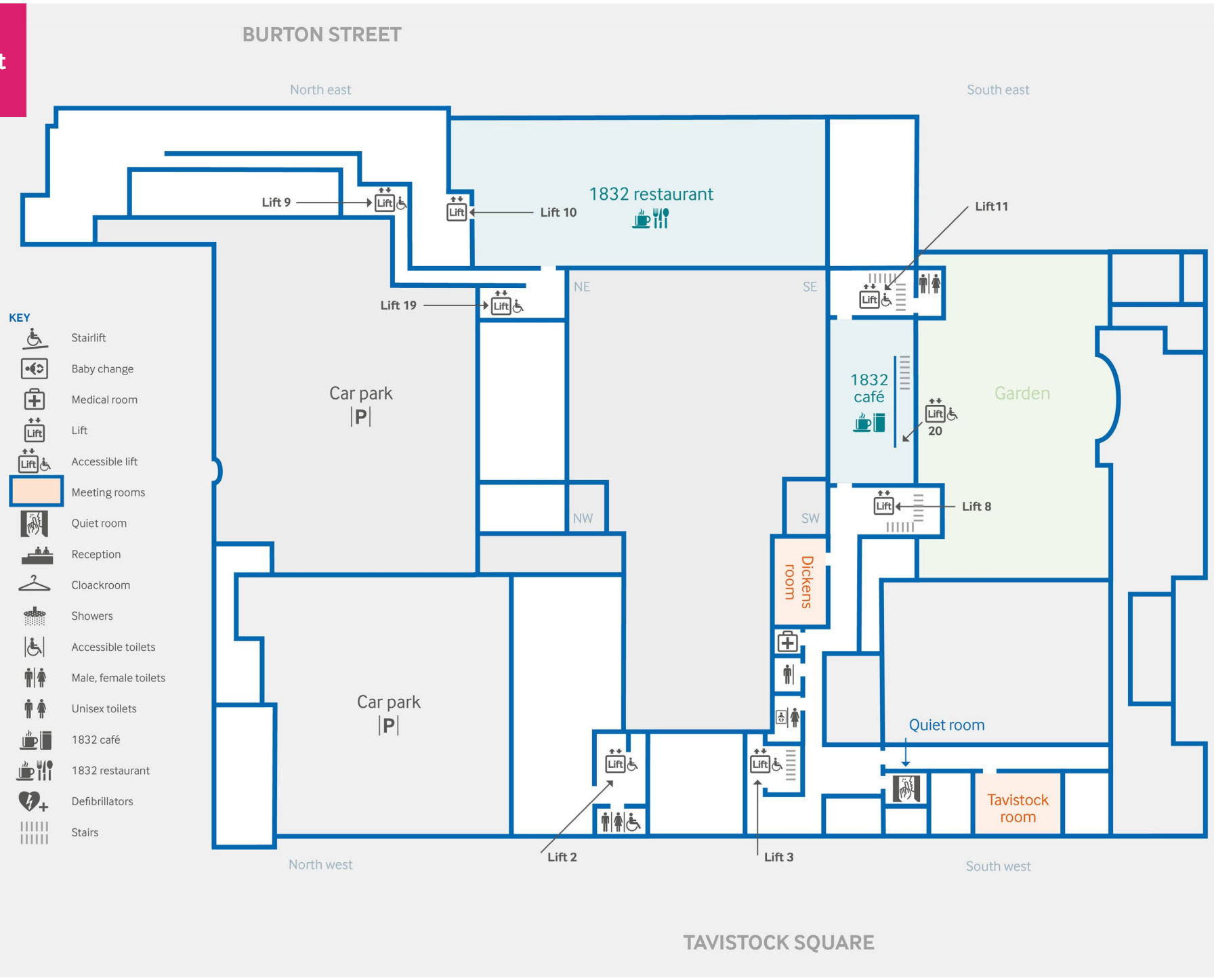
Map 2 Ground floor plan 42-43

Map 3 First floor plan 44-45

Map 4 Second floor plan 46-47

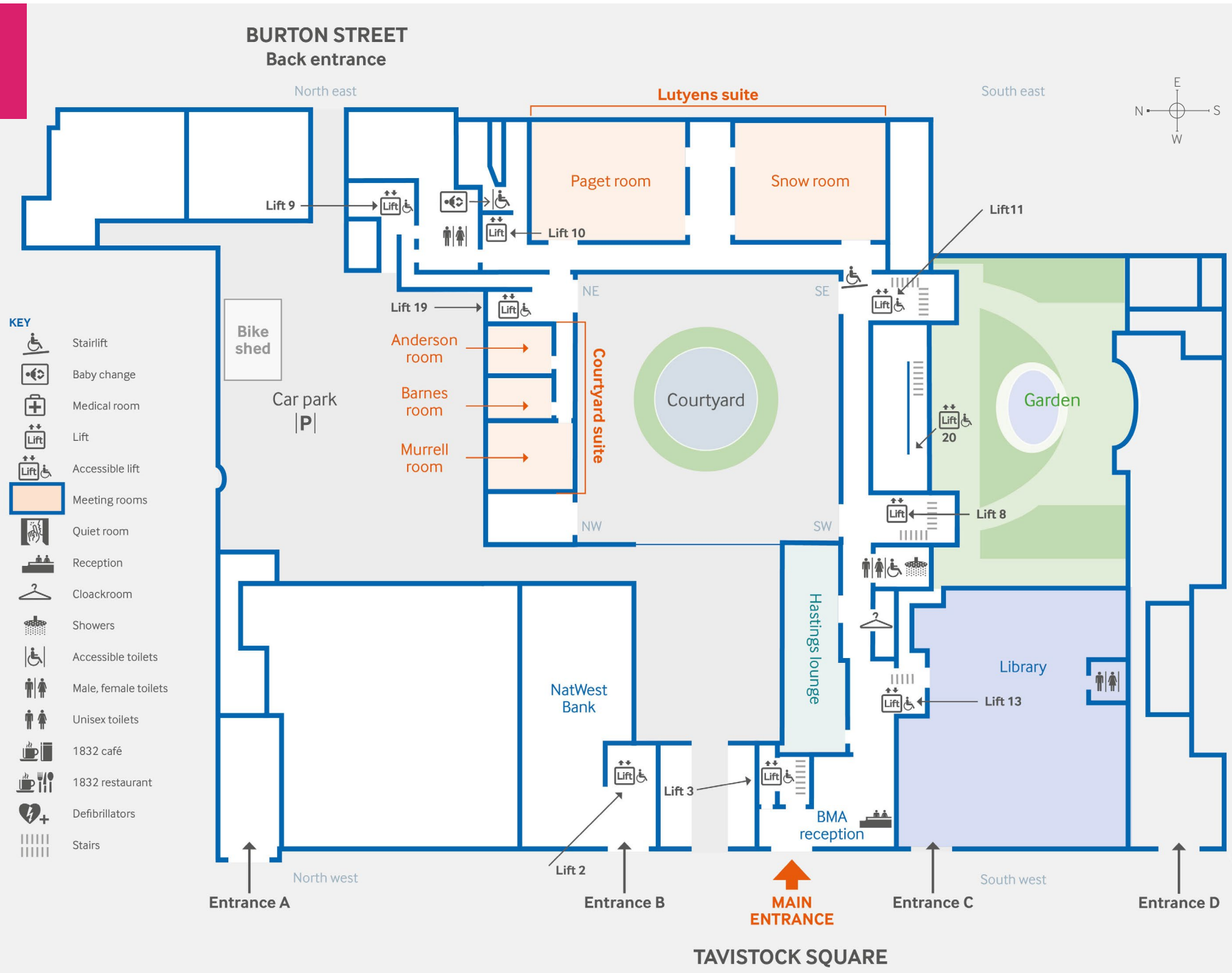
Map 5 Third floor plan 48-49

Map 1 Basement floor plan



TAVISTOCK SQUARE

Map 2 Ground floor plan




















Map 3 First floor plan

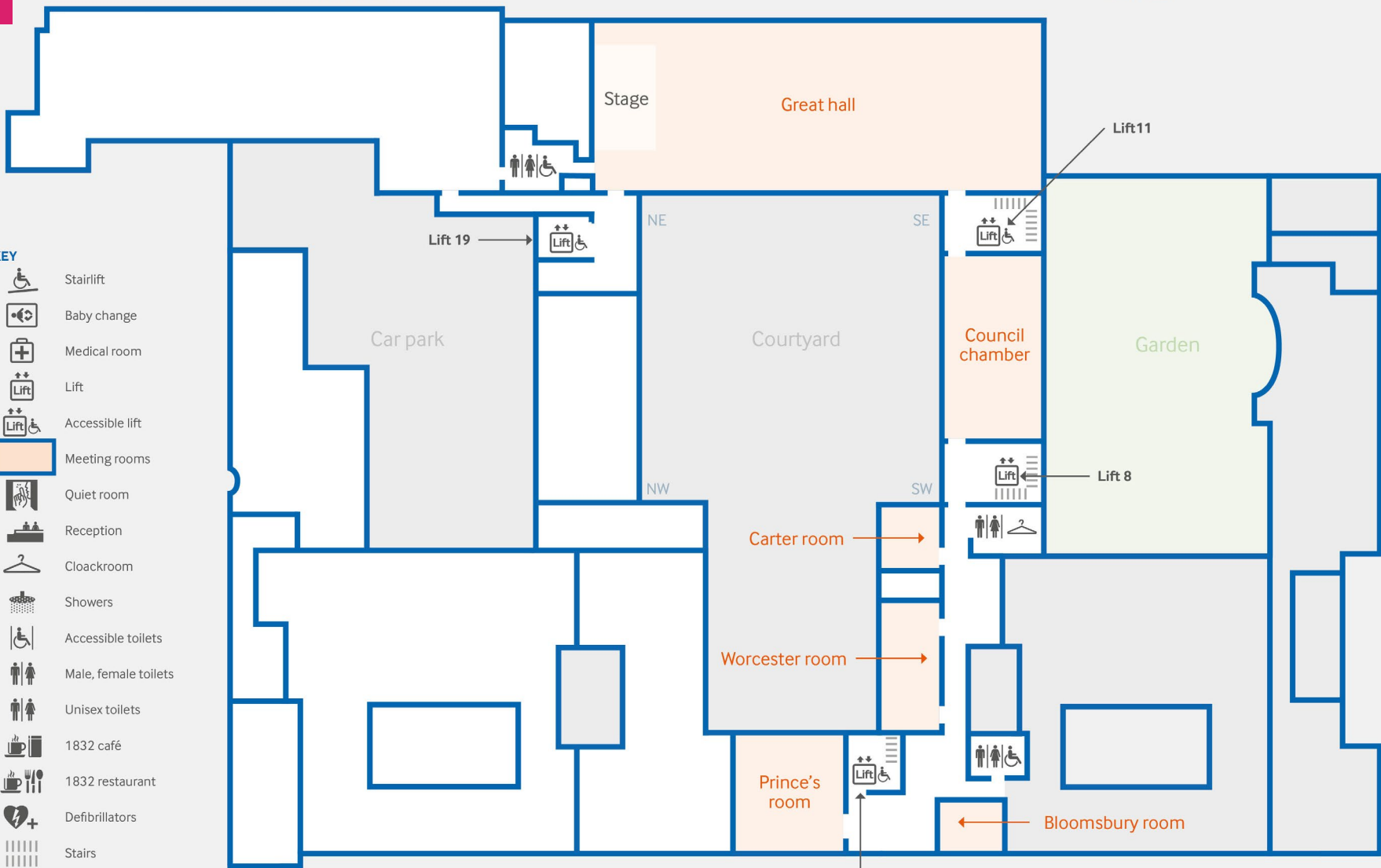
BURTON STREET

North east

South east

KEY

-  Stairlift
-  Baby change
-  Medical room
-  Lift
-  Accessible lift
-  Meeting rooms
-  Quiet room
-  Reception
-  Cloackroom
-  Showers
-  Accessible toilets
-  Male, female toilets
-  Unisex toilets
-  1832 café
-  1832 restaurant
-  Defibrillators
-  Stairs




















North west

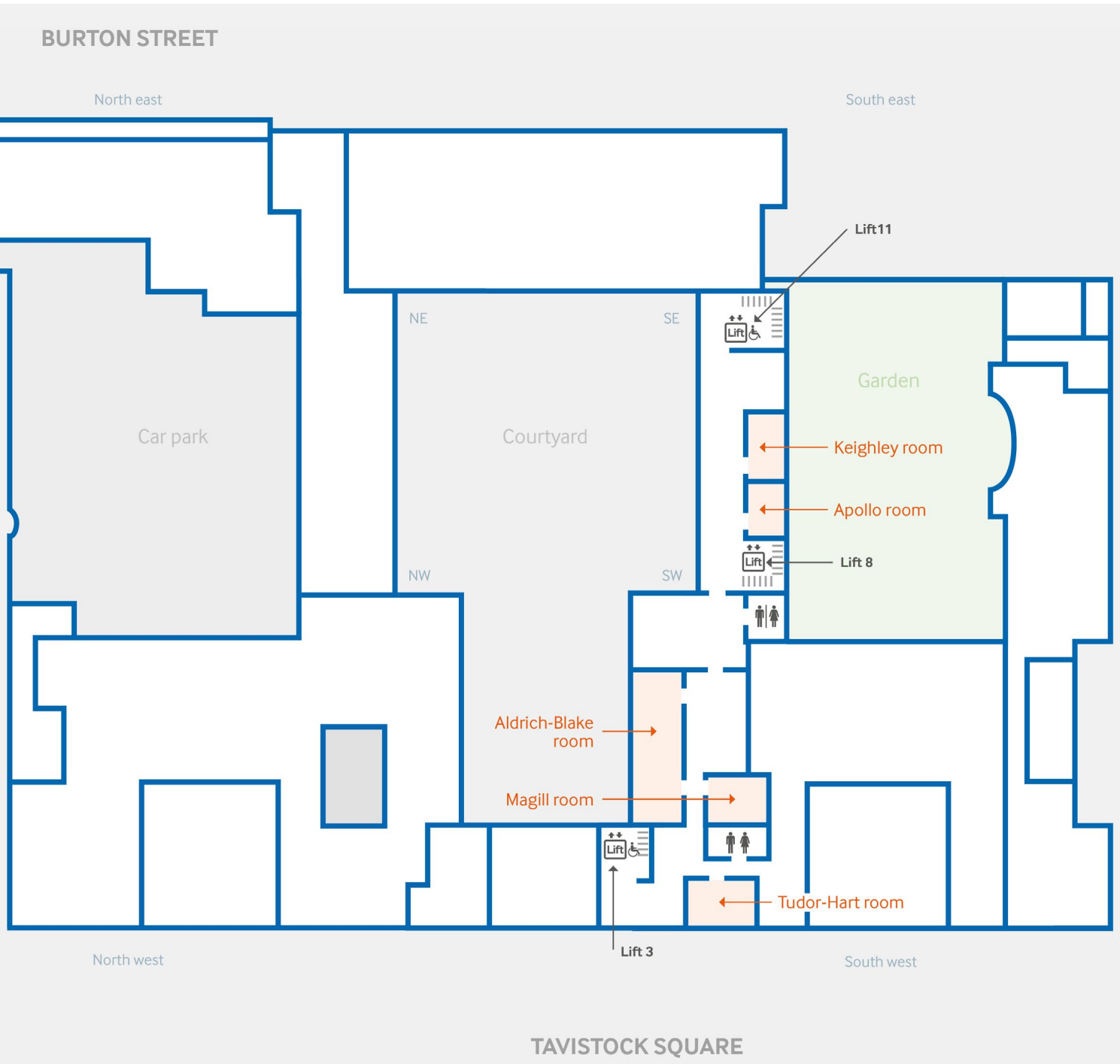
Lift 3

South west

TAVISTOCK SQUARE

Map 4 Second floor plan

- KEY**
-  Stairlift
 -  Baby change
 -  Medical room
 -  Lift
 -  Accessible lift
 -  Meeting rooms
 -  Quiet room
 -  Reception
 -  Cloackroom
 -  Showers
 -  Accessible toilets
 -  Male, female toilets
 -  Unisex toilets
 -  1832 café
 -  1832 restaurant
 -  Defibrillators
 -  Stairs



TAVISTOCK SQUARE

Map 5 Third floor plan

BURTON STREET

North east

South east

Bevan suite

Black room

Fleming room

Jenner room


















Harvey room

Lister room

Simpson room

Lift 11

KEY

-  Stairlift
-  Baby change
-  Medical room
-  Lift
-  Accessible lift
-  Meeting rooms
-  Quiet room
-  Reception
-  Cloackroom
-  Showers
-  Accessible toilets
-  Male, female toilets
-  Unisex toilets
-  1832 café
-  1832 restaurant
-  Defibrillators
-  Stairs

Car park

Courtyard

Garden

NE

SE

NW

SW

Lift 8

North west

South west

TAVISTOCK SQUARE



Business Disability Forum

The BMA is a member of the Business Disability Forum (BDF). BDF is a not-for-profit member network which aims to help build 'disability-smart organisations'. Being a Partner of BDF demonstrates our commitment to becoming a disability-smart association and helps us to develop and share emerging best practice.



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